



Company Registration Number: 201018203N

Form 3.0
Forms for Access Request

I. APPLICATION TO ACCESS PERSONAL DATA

1. Under the Personal Data Protection Act 2012 (“PDPA”), you are entitled to request for your personal data that we have, and request to know how your personal data had been used or disclosed over the past year.

2. Please complete this form and submit it to:

Email: dpo@esprimo.com.sg

or

Mail to:

70 Ubi Crescent, #01-01, Ubi Techpark, Singapore 408570

II. PARTICULARS OF REQUESTOR

Name of requestor:

Email:

Contact number:

Please check the applicable box(es):

- I am making an access request for my own personal data
- I am making an access request on behalf of other individual(s)

Please complete this section if you are making an access request on behalf of other individual(s)

Name of other individual(s) whom you are making an access request on behalf of:

Email:

Contact number:

Please furnish a copy of the event registration confirmation slip for verification purposes.

III. DESCRIPTION OF THE PERSONAL DATA REQUESTED

Do state your purpose for accessing the personal data so that we can process your access request quickly and efficiently. In addition:

1. please provide the date, time and location of the event if you are requesting access to CCTV or audio records;
2. for all other personal data, please indicate the type of personal data you are requesting for and when you provided it to us

70 Ubi Crescent, #01-01, Ubi Techpark, Singapore 408570

• Tel: 6281 138 • Fax: 6281 1938

• Website <http://www.esprimo.com.sg> • Email: dpo@esprimo.com.sg

